



Minutes of the Annual General Meeting of History Queensland Inc. held on Sunday 26 May 2019 at Venue 114, Sportsmans Parade, Bokarina hosted by Caloundra Family History Research Inc.

Meeting commenced at 12.35 pm

Attendance:

Bill Kitson – HQ Inc. Patron

Caloundra Family History Research Group Inc – Valerie Thornton, Rosalyn Kuss

Genealogical Society of Qld Inc. – Janice Cooper, Pauline Williams, Jennifer Harrison

Toowoomba & Darling Downs Family History Society Inc. – Marie Green, Marianne Diggles, Margaret Doherty, Jacqui Brock, Kay Ryan

Gold Coast Family History Society Inc. – Ann Metcher, Fay Carbis, Heather Wort, Margaret Deacon

Queensland Family History Society Inc. – John Perryn, Judith Perryn, Geoff Morgan, Bev Young, Wendy Angliss

Queensland Manx Society – George Cowan

Oral History Association Qld – Barbara Erskine,

Caboolture Family History Research Group - Janet O’Flaherty, Jane O’Brien

Logan City Historical Museum Society Inc. – Helen Turner HQ Insurance Liaison Officer

Friends of Bankfoot House – Elaine Reeves, Jocelyn Morgan

Peachester History Committee – Helen Page

Friends of Tingalpa Cemetery Heritage Group – Geoff Doherty

Oxley Chelmer History Group – Marion Mckenzie

Rockhampton & District Historical Society – Roslyn Hill

Queensland State Archives – Niles Elvery

Ashgrove Historical Society – Lindy Sugars

Genealogy Sunshine Coast – Milli Kafcaloudis

Gympie Family History Society – Elaine Thomson

Apologies:

Ipswich Genealogy Society – Irma Deas, Edith Henry

Crows Nest Historical Society

Roy Emerson Museum, Blackbutt

President Margaret Doherty welcomed Bill Kitson, Patron of HQ, and attendees to the Annual General Meeting and thanked Caloundra Family Research Group for an excellent conference weekend.

Minutes:

As presented and made available on the HQ website. There were no amendments.

Moved by Ann Metcher and seconded by Marie Green that the minutes of the Annual General Meeting held on Saturday 20 May 2018, hosted by the Warwick & District Historical Society Inc.. and held at the Criterion Hotel, Warwick be accepted. **Carried**

Business arising: Nil

Correspondence:

The correspondence list was tabled and copies were available on request.

Moved by Ann Metcher and seconded by Janet Flaherty that the inwards correspondence be accepted and the outwards endorsed. **Carried**

Business arising: Nil

Presidents Report: Margaret Doherty

I am happy for this opportunity to report to you on the activities of History Queensland over the last twelve months. It is also very pleasing to provide my report at the end of the Third Annual Family and Local History Conference. These conferences have been huge undertakings for many of the History Queensland Management Committee and hosting societies for over five years, so I hope you believe they are worthwhile.

At present, History Queensland has 103 members which is slightly below last year, but we are still receiving late renewals. Unfortunately, there are three societies which closed or are now in abeyance over the last twelve months. These societies are suffering from a lack of volunteer renewal and also older age. Queensland is not alone in this problem but whatever the cause, if we want a vibrant family and local history sector, new volunteers are required. Can I ask everyone here to consider if you are able to volunteer your services in these sectors? For those who are already volunteering, sincere thanks and give yourself a pat on the back. We can't do without you.

While History Queensland has lost some members, we held our regular six-monthly meeting at the premises of one of our new members. This was on 18 November and the meeting was hosted by Queensland Women's Historical Association. The venue was Miegunyah, which is an exciting museum steeped in Queensland Women's history and we were all made welcome by members of QWHA.

For the past twelve months, a lot of work has been undertaken on organising the conference. Valerie Thornton, Roz Kuss and Caloundra Family History Research Inc have been very busy bringing together the great conference we have just experienced. I want to give since thanks to Valerie and Roz for their dedication as well as to the remainder of the conference committee and those from Caloundra who have been working on this for well over two years. Fran Kitto as the web coordinator was also an invaluable help. A conference such as the one we have just experienced only comes together with a lot of work and a lot of volunteer hours. Well done, everyone.

A new service that History Queensland provides is a list of speakers who are willing to make presentations in Queensland on local and family history topics. This will be going on History Queensland's website imminently. The list will be updated about every six months and I hope additional speakers will agree to having their details added. At present about seventeen speakers have nominated around 118 topics on which they are willing to speak. Hopefully this will be useful to family and local history organisations in Queensland.

History Queensland has also updated its flyer which details the services provided. This will soon be available to member societies.

History Queensland continues to interact with key stakeholders including the National Archives of Australia (NAA), the State Library of Queensland and the Queensland State Archives (QSA). Every three months we attend a stakeholder meeting at the NAA. Similarly, we were attending a Customer Engagement Meeting at the QSA a few times a year but unfortunately that appears to be on hold. It is important to find out what is happening at a government level to share information with our member societies.

I want to thank the History Queensland Management Committee for their sterling work over the last twelve months. Our secretary, Ann Metcher is standing down from that position, although she has nominated for the next committee. Ann has been a wonderful secretary and is always thinking of new things which will benefit our members. Thanks also to our Treasurer, Fay Carbis. Fay continually has our accounts in good order with her reports informative and on time. We could not run the insurance scheme without Helen Turner. Helen has managed the insurance for many years, and it is very time consuming. I thank her for all her work this year aligning the scheme with History Queensland's financial year which ends on 31 March each year.

While I have thanked the office bearers specifically, there other volunteers who are constantly active in History Queensland. Thanks to Management Committee members, Marie Green and Marianne Diggles and our webmaster, John Perryn for their time and assistance. Marianne and Marie are always available to assist with issues and John, our long-time webmaster continues to work hard and support History Queensland and make information available to members. Thanks also to Janice Cooper who was a management committee member and newsletter editor for several years and who stood down during the year. Janice, a family and local historian, is missed for her advice, particularly in local history. Beryl Roberts has not nominated for the management committee this year and left Coopers Plains due to time pressures and her writing commitments.

The experience that all our volunteers bring to the society is priceless and assists History Queensland to provide support to the family and history communities. However, I want to make a plea for help. The current nominations for committee are mainly from family historians. History Queensland is an umbrella group for family AND LOCAL history groups. If you have a local history background, we would love you to join the management committee.

Best wishes for the following year.

Moved Margaret Doherty seconded Judith Perryn that the report be accepted. **Carried**

Question from the floor from Barbara Erskine, Oral History Qld asking what commitment was required from a HQ Committee member?

Answer Margaret Doherty replied that committee meetings are held using Skype and only 2 physical meetings per year: a general meeting usually outside the Brisbane area, and an AGM usually within closer range of Brisbane.

Treasurer's Report: Fay Carbis

**History Queensland Inc
Income and Expenditure Statement
For the year ended 31 March 2019**

	2019 \$	2018 \$
Income		
Membership Fees	3,459	3,201
Public Liability Insurance	76,517	48,638
Public Liability Insurance - Prior Year	6,073	1,390
Conference Surplus		2,831
Interest received	701	791
Other income	41	
Total income	86,792	56,851
Expenses		
Audit fees	572	550
Conference/Seminar costs	1,000	1,570
Fees & charges	53	52
Insurance	81,693	50,301
Meeting Expenses	250	130
Postage	160	159
Printing & stationery	81	76
Subscriptions	40	40
Sundry expenses		87
Web Site Costs	96	146
Total expenses	83,945	53,111
Profit from ordinary activities before income tax	2,847	3,741
Income tax revenue relating to ordinary activities		
Net profit attributable to the association	2,847	3,741
Total changes in equity of the association	2,847	3,741
Opening retained profits	72,200	68,459
Net profit attributable to the association	2,847	3,741
Closing retained profits	75,047	72,200

History Queensland Inc
Detailed Balance Sheet as at 31 March 2019

	Note	2019 \$	2018 \$
Current Assets			
Cash Assets			
BOQ - 7143		13,792	3,643
BOQ - 4737		61,255	68,557
BOQ - 2641			
		75,047	72,200
Total Current Assets		75,047	72,200
Non-Current Assets			
Property, Plant and Equipment			
Plant & equipment - At cost		5,491	5,491
Less: Accumulated depreciation		(5,491)	(5,491)
Total Non-Current Assets			
Total Assets		75,047	72,200
Net Assets		75,047	72,200
Members' Funds			
Accumulated surplus (deficit)		75,047	72,200
Total Members' Funds		75,047	72,200

Moved Fay Carbis seconded Geoff Doherty that the report be accepted. **Carried**

Insurance Report: Helen Turner

Well it is all over bar the shouting for another year; all the insurance premiums have been paid except for one. The insurance invoice was late going out because the insurer (ANSVAR) didn't take into account the extra time frame therefore our broker (AJ Gallagher) needed to send the spreadsheet back to ANSVAR to amend After that everything went relatively well.

The insurance renewal is now due on the 31st March 2020 which will co-inside with the membership renewal.

The insurance proposal will be sent out in the later part of this year once you receive the proposal please complete and return to Christine from AJ Gallagher as soon as you can; 2020/2021 premium is based on the information contained in your proposal.

We currently have 91 member societies insured under the History Queensland Inc. banner with public liability and voluntary workers cover. We also have covered the following:

Building 9 Contents 43 Theft 22 General Property 4 Office Bearers 5

Please look out for the insurance proposal at the end of this year

Renewal term is 1/4/2020 to 31st March 2021 and return as soon as possible as the insurance process is a long drawn out process.

Thank you to all the societies who paid their insurance premiums on time and to all those societies who didn't would you please pay a bit faster next time.

Moved Helen Turner seconded Janice Cooper that the report be accepted. **Carried**

Question from the floor from George Cowan, Qld Manx Society asking for further advice on the necessity of Directors Insurance.

Discussion followed on the experience of various groups, the majority of HQ members do not consider it necessary for the activities they undertake, but that it was advisable to consider their own Constitution when deciding.

Answer from Helen Turner that HQ will seek further information from the HQ Insurance Broker and make this available to members.

General Business: NIL

Election of Officers 2019 – 2020

Margaret Doherty vacated the Chair after requesting members to consider joining the HQ committee. The management committee stood down for Kay Ryan to chair the election. Nominations received were as follows:

President	Marg Doherty
Nominated by	Marie Green, seconded by Marionne Diggles. Members of Toowoomba & Darling Downs FHS
Secretary	Valerie Thornton
Nominated by	Rosalyn Kuss, seconded by Jennifer Strike Members of Caloundra Family History Research Group
Treasurer	Fay Carbis
Nominated by	Beverley Dwyer, seconded by Margaret Collins Members of Gold Coast Family History Society

Committee Members

- 1. Marie Green**, nominated by Graham Finn, seconded by K A Stephen, members of Toowoomba & Darling Downs Family History Society
- 2. Marionne Diggles**, nominated by Graham Finn, seconded by Fay Feiner, members of Toowoomba & Darling Downs Family History Society
- 3. Helen Turner**, nominated by Ian Turner, and seconded by John Burrowes members of Logan City Historical Museum Society
- 4. Ann Metcher** nominated by Margaret Collins, seconded by Paul Dinniss, members of Gold Coast Family History Society.

Further nominations were called from the floor:

- 5. Jacqui Brock** member of TDDFHS
nominated by Marie Green, seconded by Jude Perryn
- 6. Elaine Thomson** member of Gympie Family History Society
nominated by Ann Metcher, seconded by Marie Green
- 7. Niles Elvery** Qld State Archives
nominated by Fay Carbis, seconded by Geoff Doherty

There being no further nominations, the committee was elected unopposed.

The following appointments were made and ratified:

Auditor	Chartered Accountant, Franich, Crow, Oberg,
Insurance officer	Helen Turner
Insurance broker	A J Gallagher
Web Co-ordinator	John Perryn
AFFHO HQ representative	Margaret Doherty
AFFHO QLD representative	Fay Carbis

The Annual General Meeting closed.

The next Annual General Meeting will be held in May 2020 at a venue to be decided.

Signed..... Margaret Doherty, President

Date.....